

CALL FOR THE SELECTION OF TEACHING STAFF

to cover assignment on FP4BATIW project funded by the 7FP European Commission

Training course in “Business development and Science to market”

1. INTRODUCTION

Innova B.I.C. with the coordination of the Universitat Autònoma de Barcelona (UAB) and in collaboration with the Fundació Privada Parc de Recerca UAB (PRUAB), the Innolabs srl, the Ecole Supérieure des Sciences et Technologie de Hamman Sousse, the Jordanian Small and Medium Enterprises Association (JOSMES), the Millennium Energy Industries (MEI), the Consiglio Nazionale delle Ricerche (CNR), the Agence Nationale de Protection de l'Environnement (ANPE), the Centre de Recherches et des Technologies des Eaux (CERTE), the Palestine Technical University –Kadoorie, the Chambre de Commerce et d'Industrie de Sousse, the National Authority for Remote Sensing and Space Sciences (NARSS) are part of the 7FP project FP4BATIW (Fostering Partnerships for the implementation of best available technologies for water treatment & management in the Mediterranean). FP4BATIW project is a coordination and support action addressed to foster partnerships and networking for best available water treatment technologies implementation in the Mediterranean Partner Countries (MPC) region by promoting the interaction between highly qualified members, both from EU and MPC, of the knowledge value chain (KVC) on water treatment and corresponding stake holders community (national water agencies, municipalities, industrial waste water producers, entities managing business incubators, etc.).

In this context, Innova BIC Srl is overseeing the organization and management of training sessions addressed to Mediterranean Partner Countries. The training will be held in Tunisia in a period between the 26th and 30th October 2015, a more detailed plan will be provided to the selected trainer by mid September 2015. The teaching course is divided into two days for overall 16 hours (8 hours per day).

Innova B.I.C. as leader of the Training task invites interested experts/teachers to submit the application for the Call for the Selection of Teaching Staff (English spoken) who will carry out the training course on the topic “**Business development and Science market**” (*From laboratory research to the decision to create an innovative enterprise, Method and advice to describe and estimate an opportunity of start-up creation, Create an innovative company, Innovative concept, Science to business marketing*).

2. REQUIREMENTS

For the implementation of the training course, Innova B.I.C. intends to identify n.1 suitable professional for the teaching activity, in accordance with the teaching plan of the project.

To be admitted to the selection it is required to meet the following requirements:

1. a bachelor's degree;
2. a work experience and/or postgraduate teaching done in English documented by at least five years on the subject of the selection and the topic of the training course “**Business development and Science to market**”.

The curricula received should show the experience gained with particular reference to the topic of the course.

The requirements must be fulfilled on the date of expiry of the term provided in this call for the selection of teaching staff.

3. SUBMISSION OF APPLICATIONS

The application must be submitted in a sealed envelope at the offices of Innova B.I.C. Srl sent by registered mail with return receipt to **Innova B.I.C. Via G. La Farina n.17, is.278 - 98122 Messina, Italy** or sent by email PEC to innovabic@pec.it no later than 7th September 2015. From 31th August till the 7th September the application could be delivered also by hand. In all the cases above mentioned the application has to be received **within the 17.00 CET of the 7th September 2015**. The postmark will not serve as a proof.

The envelope must be marked "Application for teaching project FP4BATIW".

The application form (Annex A) duly completed must include also the following documents:

- Curriculum Vitae attesting the skills necessary to the teaching activities required in European format with self-certification and authorization for the processing of personal data;
- A copy of a valid identity document.

In the Curriculum Vitae, the candidates must specify, otherwise the selection shall be invalid, the work experience undertaken, highlighting:

- a) those relating to the object of the selection (see 1. Introduction and 2. Requirements);
- b) the terms of their duration (in days, months and years);
- c) the legal nature of the job relationship, indicating the name and legal nature of the employment, assignments, duties and responsibilities.

The curriculum should include the training activities carried out, highlighting the experiences related to the object of the selection.

In the application form, to be drawn up according to the form attached to this announcement (Annex A), applicants must declare, in accordance with the effects of the Italian DPR 445 of 28 December 2000 and in the awareness of the consequences related to the release of false statements:

- a) name, surname, date and place of birth;
- b) the applicant Nationality;
- c) the possession of the bachelor degree required, indicating the date of achievement and the vote;
- d) the possession of the work experience and/or postgraduate teaching in English required;
- e) the national residence with indication of the full address;
- f) the exact address, complete with number of ZIP code, which will be sent reports relating to the selection and the telephone number to which the candidate can be contacted;
- g) not to have prior criminal convictions nor legal proceedings pending or indicate any criminal convictions reported;
- h) not to have been excluded from voting and not to have been dismissed or laid off from public administration job;
- i) to enjoy the civil and political rights in the country of their own Nationality.

Any further documentations regarding the professional expertise could be examined. Applications received after the deadline of this call or not including the required documentation will not be taken into consideration.

Innova B.I.C. Srl may, at any time, with justified administrative measure of the General Manager, proceed to the exclusion from this selection for candidates who do not respect the parameters set out in this call for selection.

Innova B.I.C. Srl may provide in any case the exclusion of candidates who have not signed the Application form or have produced an instance where it is not possible to deduce clearly the identity

of the candidate, or whose Application form is incomplete, or whose application is not accompanied by a photocopy of a valid identity document, or finally whose curriculum vitae does not have the information required in this call for selection.

Innova B.I.C. Srl takes no responsibility for the case of loss of communications due to incorrect or unclear transcription of personal details or late communication of change of address indicated in the application, nor for any postal or telegraph, or which are attributable to third parties, accidental occurrences or force majeure.

Innova B.I.C. Srl has the right to extend or re-open the deadline for submitting questions for participation, as well as to cancel the selection process, for justified reasons of public interest.

It is stated that the expert/teacher chosen after the selection process is still subject to any legislative and financial limitation that may occur prior to the conclusion of the contract.

4. EVALUATION COMMITTEE

The Evaluation Committee will be composed by the General Manager of Innova BIC Srl and two internal experts in management, technology transfer and marketing.

5. SELECTION CRITERIA

The evaluation of candidates will be made in accordance with the following indicators:

- Education: will evaluate the points obtained in the graduation. **Maximum of 5 points;**
- Doctorate in the topic related to the matters of teaching. **Maximum of 3 points;**
- International Teaching experience in English - only in the topics required by the call **Maximum of 40 points;**
- Professional experience related to the subject matter of teaching: the duration of work experience **Maximum of 40 points;**
- Publications on topics related to the matters of teaching, **Maximum of 12 points.**

The selection will be based on the comparative analysis of different elements: the curricula as well as any documentation produced. The Commission will draw up a list based on the scores given to qualifications and professional experiences and identify the selected teacher. The judgment of Commission is final and definite.

In case of cancellation, non-acceptance and/or impossibility by the successful applicant, before or during the performance of their duties, we scroll down the list to the next applicant selected. In case of missing the necessity, convenience or opportunity, Innova B.I.C. Srl can choose not to proceed to the assignment of the appointment.

6. REMUNERATION

The teaching activities will be assigned directly by Innova B.I.C. to the teacher selected. The hourly rate is EUR 100.00, gross of any withholding tax and benefits, net of VAT if due. Innova B.I.C. Srl will refund any expenses for trips longer than 200 km (travel, accommodation, board) upon prior approval of the budget expenditure by the General Manager of Innova BIC Srl and presentation of the relevant documents and approval of the budget expenditure.

In case of any reduction or suspension of the activities of the assignment, for educational purposes and / or organizational changes, the fee will be compared to the hours of collaboration effectively carried out.

The costs will be covered by the project funds and will follow the criteria of eligibility of costs pursuant to the procedures contained in the guidelines of the 7th Framework Programme of European Research.

Payments of fee due will be made upon presentation of the documents required by the above guidelines. Reimbursement of expenses will be allowed to the extent indicated by the Guidelines for the reporting method and the determination of eligible costs.

7. PERSONAL DATA PROCESSING

The data submitted by the applicants, along with their applications, in this matching assessment will be used for the purposes of organizing the selection procedure, according to the principles and provisions on the protection of personal data and the protection of privacy established by Italian Legislative Decree of June 30, 2003 n. 196. This notice will be viewable on the website www.innovabic.it. For more information, you can contact Innova B.I.C. Via G. La Farina n.17, is.278 - 98122 Messina, Italy, Phone. +39 090. 716030 - e-mail: bic@innovabic.it - email PEC: innovabic@pec.it

APPLICATION FORM (ANNEX A)

CALL FOR THE SELECTION OF TEACHING STAFF to cover assignment on FP4BATIW project funded by the 7FP European Commission Training course in "Business development and Science to market"

I, undersigned (Name and Surname).....

- expressing to Innova B.I.C. Srl, as necessary, consent to use of personal data in the framework of the call for the selection of teaching staff and according to the principles and provisions on the protection of personal data and the protection of privacy established by Italian Legislative Decree of June 30, 2003 n. 196.
- in accordance with the effects of the Italian DPR 445 of 28 December 2000 and in the awareness of the consequences related to the release of false statements

REQUEST

to be allowed to participate in the selection of teaching Staff to cover assignment on "FP4BATIW" project.

For this purpose

DECLARE

- a) to be born in _____ on _____;
- b) to have the _____ Nationality;
- c) to be in possession of a degree in _____ achieved on _____ at the University of _____ with a score of _____;
- d) to be in possession of the work experience and/or postgraduate teaching in English required;
- e) to have no prior criminal convictions and no legal proceedings pending or indicate any criminal convictions reported;
- f) not to have been excluded from voting and not to have been dismissed or laid off from public administration job;
- g) to enjoy the civil and political rights in the country of my Nationality;
- h) to enclose:
 - Curriculum Vitae attesting the skills necessary to the teaching activities required in European format with self-certification and authorization for the processing of personal data;
 - A copy of a valid identity document;

- i) to have the legal address in _____
Street/square _____ n _____
ZIP code _____ Country _____;
- j) to require that all communications relating to the selection procedure are forwarded to
following address: _____ phone number
_____ e-mail: _____ and
undertake to inform the Innova BIC Srl any subsequent change of address.

DATE

SIGNATURE